

No. DFSS 38(8)/2014 3730-36  
Directorate of Forensic Science Services  
Ministry of Home Affairs  
Government of India

Block No. 9, 8<sup>th</sup> Floor,  
CGO Complex, Lodhi Road,  
New Delhi-110003

Dated : 21/12/2018

To

The Director,  
CFSL,  
Chandigarh/Kolkata/Hyderabad.

The Coordinator,  
CFSL,  
Pune/Guwahati/Bhopal.

Sub: Draft Recruitment Rules for the post of ACIO, GR.I (Photographer), Photographer, Assistant  
Photographer in DFSS cadre for comments-reg.

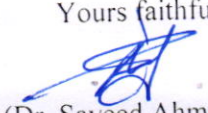
Sir,

The draft Recruitment Rules (RRs) in respect of ACIO GR.I (Photographer), Photographer, Assistant Photographer in DFSS cadre have been uploaded on the official website of Directorate of Forensic Science Services in the link "Notification/Comments Invited". You are therefore requested to visit the link and widely circulate the RRs among the stakeholders for obtaining the comments within stipulated period of 30 days. The comments received may please be forwarded to DFSS, Hqrs, New Delhi for further necessary action.

2. In case no comments are received from the stakeholders a NIL report may please be submitted to this directorate.

3. This issues with the approval of CFS, DFSS.

Yours faithfully

  
(Dr. Sayeed Ahmed)

*o/c* Senior Scientific Officer Gr. I (FS)

Copy for necessary action to:

Web Portal desk of DFSS, New Delhi with the request to upload the draft RRs on the official website of DFSS.

  
(Dr. Sayeed Ahmed)

*o/c* Senior Scientific Officer Gr. I (FS)

(TO BE PUBLISHED IN PART 2, SECTION 3 SUB-SEC (1) OF GAZETTE OF INDIA)

Government of India/ Bharat Sarkar  
Ministry of Home Affairs / Grih Mantralaya  
**Directorate of Forensic Science Services**

New Delhi, the \_\_\_\_\_ 2018

NOTIFICATION

G.S.R. .... In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Bureau of Police Research and Development Assistant Central Intelligence Officer Grade I (Document Photographer) Recruitment Rules, 1990, in so far as they relate to the posts of Assistant Central Intelligence Officer Grade I (Document Photographer) except as respects things done or omitted to have been done before such supersession, the President hereby amend the following rules regulating the method of recruitment to the posts of Assistant Central Intelligence Officer Grade I (Document Photographer) in the Directorate of Forensic Science Services, Ministry of Home Affairs, namely:-

1. **Short title and commencement:** (1) These rules may be called the Directorate of Forensic Science Services Assistant Central Intelligence Officer Grade I (Document Photographer) Recruitment Rules, 2018.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Application:** These rules shall apply to the posts specified in the Schedule annexed to these rules.

3. **Number of posts, classification and Level in the Pay Matrix:** The number of posts, its classification and Level in the Pay Matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

4. **Method of recruitment, age limit, qualification etc.:** The method of recruitment to the said post, age limit, qualifications and other matter connected therewith shall be as specified in columns (5) to (13) of the said Schedule.

5. **Disqualification:** No person, -

who has entered into or contracted a marriage with a person having a spouse living, or

(b) who having a spouse living has entered into or contracted a marriage with any person; shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing exempt any person from the operation of this rule.

6. **Power to relax:** Where the Central Government is of opinion that it is necessary to expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category or persons.

7. **Saving:** Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen and other special categories of persons in accordance with the order issued by the Central Government from time to time in this regard.

**Schedule**

| Name of post   | Number of post  | Classification  | Level in the Pay Matrix             | Whether Selection Post or Non-Selection Post  |
|--|---|---|-------------------------------------|---|
| 1<br>Assistant Intelligence Officer, Grade -I<br>(Document Photographer)   | 2<br>06*(2018) Subject to variation dependent on workload.  | 3<br>General Service, Group 'B' Non Gazetted, Non-Ministerial.  | 4<br>Level 6                        | 5<br>Non-Selection  |
| Age limit for direct recruits  | Educational and other qualifications required for direct recruits.  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any         | Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods. |
| 6<br>Not Exceeding 30 years.<br>(Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central government).<br><br>Note : The crucial date for determining the age limit shall be as advertised by SSC. | 7<br><b>D) Essential Educational Qualification:</b><br>i. M.Sc in Physics/Chemistry/Forensic Science from a recognized university.<br>ii. <b>Experience:</b><br>1) One year certificate/Diploma course from recognized Body/Institute/University in Photography/Digital Photography.<br>2) At least one year experience in photography including document photography and dark room work/Digital photography. | 8<br>AGE: No<br>EDU QUAL: No  | 9<br>Two years for direct recruits. | 10<br>Promotion/deputation failing which by direct recruitment.   |



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| <p>In case of recruitment by promotion/deputation/ absorption grades from which promotion/deputation/ absorption to be made.</p>  | <p>If a Departmental Promotion Committee exists, what is its composition.</p>  | <p>Circumstances in which Union Public Commission to be consulted in making recruitment.</p> |
| <p style="text-align: center;">11</p> <p><b>Promotion</b></p> <p>a. ( i.) Photographer in Level 5 of the Pay Matrix with 07 years of regular service under the Directorate of Forensic Science Services Cadre in the Grade of Photographer; or</p> <p>ii. With 13 years of regular service combined together as Photographer in Level 5 of the Pay matrix and Assistant Photographer in Level 2 of the Pay Matrix, in Photographic Laboratory.</p> <p>b. Possessing the educational qualifications laid down as under:</p> <p>Educational qualification:</p> <p>i. 12 th class pass/ B.Sc from a recognized university.</p> <p><b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are considered for promotion, their seniors shall also be considered provided they are not short of requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already their completed their qualifying or eligibility service.</p> <p><b>Deputation</b><br/>Officials of the Central Government, State Government or Union Territories,</p> <p>a) i. holding analogous post on a regular basis in the parent cadre or department; or</p> | <p style="text-align: center;">12</p> <p>Group B Departmental Promotion committee (for confirmation):</p> <ol style="list-style-type: none"> <li>1. Director, Central forensic Science Services, Directorate of Forensic Science Services- chairman</li> <li>2. Dy. Director, Central forensic Science Services, Directorate of Forensic Science Services-Member</li> <li>3. An officer from Ministry of Home Affairs, not below the rank of Under Secretary to the Govt. of India-Member.</li> </ol> <p>Group B Departmental Promotion committee (for Promotion):</p> <ol style="list-style-type: none"> <li>1. Director, Central forensic Science Services, Directorate of Forensic Science Services- chairman</li> <li>2. Dy. Director, Central forensic Science Services, Directorate of Forensic Science Services-Member</li> <li>3. An officer from Ministry of Home Affairs, not below the rank of Under Secretary to the Govt. of India-Member.</li> </ol> | <p style="text-align: center;">13</p> <p>Not applicable.</p>                                 |

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| <p>ii. With 7 years' work experience in Photographic Laboratory with regular service in the grade rendered after appointment thereto on regular basis on post in Level 5 of the Pay Matrix.</p> <p>b) Possessing the educational qualifications laid down as under:<br/>Educational qualification:<br/>12 th class pass/ B.Sc from a recognized university.</p> <p><b>Note 1:</b> Period of Deputation including the period of deputation in another ex-cadre post held immediately preceeding this appointment in the same or some other organization or department of the Central government shall ordinarily not exceed three years.</p> <p>The maximum age limit for appointment by deputation shall be "Not exceeding 56 years" as on the closing date of receipt of applications.</p> |  |  |
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F. No. DFSS/38(8)/2014

(Under Secretary to the Government of India)

The Manager,  
Mayapuri Press,  
New Delhi

(TO BE PUBLISHED IN PART 2, SECTION 3 SUB-SEC (1) OF GAZETTE OF INDIA)

Government of India/ Bharat Sarkar  
Ministry of Home Affairs / Grih Mantralaya  
**Directorate of Forensic Science Services**

New Delhi, the \_\_\_\_\_ 2018

NOTIFICATION

G.S.R. .... In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Bureau of Police Research and Development (Photographer & Asst. Photographer) Recruitment Rules, 1979, in so far as they relate to the posts of Photographer & Asst. Photographer except as respects things done or omitted to have been done before such supersession, the President hereby amend the following rules regulating the method of recruitment to the posts of Photographer & Asst. Photographer in the Directorate of Forensic Science Services, Ministry of Home Affairs, namely:-

1. **Short title and commencement:** (1) These rules may be called the Directorate of Forensic Science Services Photographer & Asst. Photographer (Group 'C' Post) Recruitment Rules, 2018.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Application:** These rules shall apply to the posts specified in the Schedule annexed to these rules.

3. **Number of posts, classification and Level in the Pay Matrix:** The number of posts, its classification and Level in the Pay Matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

4. **Method of recruitment, age limit, qualification etc.:** The method of recruitment to the said post, age limit, qualifications and other matter connected therewith shall be as specified in columns (5) to (13) of the said Schedule.

5. **Disqualification:** No person, -

who has entered into or contracted a marriage with a person having a spouse living, or

(b) who having a spouse living has entered into or contracted a marriage with any person; shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the



marriage and that there are other grounds for so doing exempt any person from the operation of this rule.

6. **Power to relax:** Where the Central Government is of opinion that it is necessary to expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category or persons.

7. **Saving:** Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen and other special categories of persons in accordance with the order issued by the Central Government from time to time in this regard.

**Schedule**

| Name of post              | Number of post | Classification   | Level in the Pay Matrix | Whether Selection Post or Non-Selection Post |
|---------------------------|----------------|--|-------------------------|--|
| 1. Assistant Photographer | 2              | 3<br>General Service Group 'C', Non-Gazetted, Non Ministerial. | 4<br>Level 2            | 5<br>Non Selection                           |
| 2. Photographer           | 06             | General Service Group 'C', Non-Gazetted, Non Ministerial.      | Level 5                 | Selection                                    |

| Age limit for direct recruits  | Educational and other qualifications required for direct recruits.   | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods. |
|--|--|---|-----------------------------|---|
| 6  | 7  | 8   | 9                           | 10  |
| 1. Assistant Photographer: Between 18 years and 25 years*  | Essential qualification: 12 <sup>th</sup> Class Pass.<br><br><b>Experience:</b><br>i) One years Certificate/ Diploma course from any recognized body/Institute/ University | Age: NO<br>Education Qualification: Yes   | Two years                   | Assistant Photographer:<br>i) 33-1/3% by promotion/deputation, failing which by direct recruitment.<br>ii) 66-2/3% by direct                                  |
| *In case of posts being filled up by all-India Open competition, it would be between 18 year and 27 years.<br>Note: The upper age limit is |  |   |                             |   |

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| <p>relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government.</p> <p>Note: The crucial date for determining the age limit shall be as advertised by SSC.</p>   | <p>Photography/Digital Photography.</p> <p>ii) At least one year experience in Photography including document photography and dark room work/digital photography.</p>   |  |                  | <p>recruitment.</p>  |
| <p>1. <u>Photographer:</u> : Between 18 years and 25 years*</p> <p>*In case of posts being filled up by all-India Open competition, it would be between 18 year and 27 years.</p> <p>Note: The crucial date for determining the age limit shall be as advertised by SSC.</p> | <p><b>Essential Qualification:</b><br/>B.Sc from a recognized university.</p> <p><b>Experience :</b></p> <p>i) One years Certificate/ Diploma course from any recognized body/Institute/ University in Photography/Digital Photography.</p> <p>ii) At least one year experience in Photography including document photography and dark room work/digital photography.</p> | <p>Age: No<br/>Educational Qualification: NO</p> | <p>Two years</p> | <p>Photographer: Promotion/deputation failing which by direct recruitment.</p> |

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| <p>In case of recruitment by promotion/deputation/ absorption grades from which promotion/deputation/ absorption to be made.</p>  | <p>If a Departmental Promotion Committee exists, what is its composition.</p>   | <p>Circumstances in which Union Public Commission to be consulted in making recruitment.</p> |
| <p>11</p>   | <p>12</p>   | <p>13</p>  |
| <p><b><u>Assistant Photographer:</u></b></p>  | <p><b><u>Assistant Photographer:</u></b><br/>Group 'C' Departmental Promotion Committee consisting of (For Promotion):</p>  | <p>Not applicable.</p>   |
| <p><b><u>PROMOTION</u></b><br/>Laboratory attendant in Level 1 of the Pay Matrix under the Directorate of Forensic Science Services Cadre with 3 years experience in photographic laboratory and who possess educational qualification as per Col. 7.</p>   | <p>1. Head of Office, Directorate of Forensic Science Services – Chairman<br/>2. Administrative Officer/ Section Officer, Directorate of Forensic Science Services – Member<br/>3. Any Group 'B' Gazetted Officer in DFSS Cadre – Member</p>  |  |
| <p><b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are considered for promotion, their seniors shall also be considered provided they are not short of requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already their completed their qualifying or eligibility service.</p> | <p>Group 'C' Departmental Promotion Committee consisting of (For confirmation):<br/>1. Head of Office, Directorate of Forensic Science Services – Chairman<br/>2. Administrative Officer/ Section Officer, Directorate of Forensic Science Services – Member<br/>3. Any Group 'B' Gazetted Officer in DFSS Cadre – Member</p> |  |
| <p><b><u>Deputation</u></b><br/>Officials of the Central Government, State Government or Union Territories,<br/>A) i. holding analogous post on a regular basis in the parent cadre or department; or<br/>ii. With 3 years' work experience in Photographic Laboratory</p>  |   |  |

with regular service in the grade rendered after appointment thereto on regular basis on post in Level 1 of the Pay Matrix.

B) Possessing the educational qualifications laid down in Col 7.

**Note 1:** Period of Deputation including the period of deputation in another ex-cadre post held immediately preceeding this appointment in the same or some other organization or department of the Central government shall ordinarily not exceed three years.

The maximum age limit for appointment by deputation shall be "Not exceeding 56 years" as on the closing date of receipt of applications.

|   |   |                        |
|---|---|------------------------|
| <p><b><u>Photographer:</u></b></p> <p><b><u>PROMOTION</u></b><br/> Assistant Photographer in Level 2 of the Pay Matrix under the Directorate of Forensic Science Services Cadre with 13 years experience in photographic laboratory and who possess educational qualification of 12<sup>th</sup> Class pass.</p> <p><b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are considered for promotion, their seniors shall also be considered provided they are not short of requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already their completed their qualifying or eligibility service.</p> <p><b><u>Deputation</u></b><br/> Officials of the Central Government, State Government or Union Territories,<br/> A) i. holding analogous post on a regular basis in the parent cadre or department; or<br/> ii. With 13 years' work experience in Photographic Laboratory with regular service in the grade rendered after appointment thereto on regular basis on post in Level 2 of the Pay Matrix.</p> <p>B) Possessing the following educational qualifications :<br/> 12th Class pass.</p> | <p><b><u>Photographer:</u></b></p> <p>Group 'C' Departmental Promotion Committee consisting of (For Promotion):<br/> Head of Office, Directorate of Forensic Science Services – Chairman<br/> Administrative Officer/ Section Officer, Directorate of Forensic Science Services – Member<br/> Any Group 'B' Gazetted Officer in DFSS Cadre - Member</p> <p>Group 'C' Departmental Promotion Committee consisting of (For Confirmation):</p> <ol style="list-style-type: none"> <li>1. Head of Office, Directorate of Forensic Science Services – Chairman</li> <li>2. Administrative Officer/ Section Officer, Directorate of Forensic Science Services – Member</li> <li>3. Any Group 'B' Gazetted Officer in DFSS Cadre - Member</li> </ol> | <p>Not applicable.</p> |
|---|---|------------------------|

**Note 1:** Period of Deputation including the period of deputation in another ex-cadre post held immediately preceeding this appointment in the same or some other organization or department of the Central government shall ordinarily not exceed three years.

The maximum age limit for appointment by deputation shall be "Not exceeding 56 years" as on the closing date of receipt of applications.

F. No. DFSS/38(8)/2014

(Under Secretary to the Government of India)

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